



**Gift Aid Declaration**

*Please send the completed form to: The Treasurer, Friends of Suffolk Archives, 8 College Lane, Bury St Edmunds, Suffolk IP33 1NN*

Full name: .....

Address: .....

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Postcode .....

- I want the **Friends of Suffolk Archives** to reclaim tax on all donations I have made for the past four years, and all donations I make hereafter.
- I confirm that I pay income tax and/or capital gains tax equal to the tax you are claiming on my donations in each tax year (equivalent to the basic rate of income tax).

Signed: ..... Date: .....

**You may cancel this declaration at any time by notifying us. If in the future your circumstances change and you no longer pay tax equal to the tax that the charity reclaims, you must cancel your declaration.**